

FINAL

**Maine Association of Assessing Officers
Board Meeting Minutes
Maine Municipal Association
July 24, 2009**

Present: Anne Gregory, Darryl McKenney, Martine Painchaud, Mark Caldwell, Elizabeth Bowdoin, Rick Mace, Tammy Brown, Bill Healey (via conference phone) Joan Kiszely.

Absent: Marian Cadorette-Anderson, Roger Hoy, Joe Grube, Lona LaFrancis, Lisa Morin.

Call to Order: President Anne Gregory called the meeting to order at 10:20 a.m.

Secretary's Report: Motion made by Rick Mace, seconded by Darryl McKenney, to approve the May 29, 2009 Minutes. All approved with minor revisions.

Treasurer's Report: Martine Painchaud reported on the May 30, 2009 financial report. Martine Painchaud reported the total current assets are \$13,641.61. Motion made by Darryl McKenney, seconded by Elizabeth Bowdoin. All approved the May 30, 2009 financial report.

Status of change to MMA: Martine Painchaud reported she is still working on the transition.

Old Business

Committee Reports:

Audit: Elizabeth Bowdoin reported noted she will audit the financials from August 2008 to December of 2009. There was a brief discussion about the auditing of the financials.

Calendar/Advertisers: Lisa Morin – no report.

Newsletter: Tammy Brown reported that the next newsletter will be in November. It was noted that the newsletter needs to go out on the website.

Ethics: Joe Grube – no report.

Legislative: Marian Cadorette-Anderson – no report.

Membership: Roger Hoy – no report.

Scholarship: Martine Painchaud reported that we awarded one scholarship – to Diane Douglas, who will be going to Colby College in two weeks.

Technology Report:

- Website: Martine Painchaud noted that she talked to Todd Langhill. If we stay within the \$300 fee he would be OK with that.
- List Serv: Anne Gregory reported that they are going to have an evening membership meeting at the Fall Conference on list serve etiquette. This will be a two hour topic and

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those who attend will get two credits. This will be on Wednesday from 7:30 to 9:30 p.m. in the hospitality cabin.

Executive Board :

➤ **Conference Report**

Update from Education Chair: Bill Healey

Review of Registration packet: The board reviewed the agenda for the Fall Conference, and edited changes and additions.

Review of Vendor info to date:

Silent Auction Update: Rick Mace reported

Golf Tournament Update & Bowling & Boat Ride: It was decided that they will add a Recreational Activities page in the attendee packet. Mark Caldwell reported he will have a 1/2 page on the golf tournament, and Rick Mace will have a 1/2 page on the silent auction. They will add the spa and bowling on the Recreational Activities sheet.

Registration Form: The board reviewed the registration form and updated it. They discussed the fee for the registration.

Door Prizes: They will need seven door prizes.

Joan Kiszely noted that the mailing will go out via email to all assessors in the State of Maine who have e-mail, and via mail to those that do not have email. They will cross reference the members to the list of all assessors in the state of Maine so we don't duplicate.

New Business

MMA Convention: Anne Gregory reported their Annual Business meeting will be Wednesday morning from 9:00 to 11:45 a.m. Janice Tevanian gave a brief report on the upcoming convention program. Anne Gregory noted that she got a call from Gayle Doyon, MMTCTA requesting them to submit an article for their newsletter. They would like MMTCTA to also submit an article to MAAO for their newsletter.

There was a brief discussion on the Nominations for the 2009-2010 year for their Annual Business meeting.

Other Business: Anne Gregory noted she got the gift certificates for the attorneys who spoke at the BAR workshop. They thanked the MAAO.

Adjournment: Motion made by Bill Healey, seconded by Martine Painchaud, all approved to adjourn the meeting at 11:40 a.m.