

Approved

**Maine Association of Assessing Officers
Annual Business Meeting Minutes
October 12, 2010
10:30 a.m.-12:00 p.m.**

Present: Anne Gregory, Falmouth; Tammy Brown, North Haven; Martine Painchaud, Eliot; Rick Mace, York; Charlene Charland, Biddeford; Cathleen Donovan, Brunswick; Judy Mathiau, Winslow; Ruth Birtz, Lincoln; Bill Healey, Yarmouth and Cumberland; Jim Murphy, Jr., Union; Mark Caldwell, Farmington; Darryl McKenney, Waldoboro; Bruce Kerns, Kittery; Roger Hoy and Tom Edwards, Owls Head and Hancock; Beth Bowdoin, Hermon; Bill Terry, Searsport; Sue Varney, Wiscasset; Jessica Schrader, Guest of Searsport; Kerry Leichtman, Rockport; Joan Kiszely, MMA.

Call to Order: President Tammy Brown called the meeting to order at 10:45 a.m.

Tammy Brown welcomed everyone and reported that MAAO has signed a contract with Sebasco for their next Fall Conference. She noted the Conference will be the last week of September.

Secretary's Report: Motion made by Judith Mathiau, seconded by Cathleen Donovan, all approved the October 7, 2009 Annual Business Meeting minutes.

Treasurer's Report: Treasurer Martine Painchaud reported on the month ending August 31, 2010. Martine reported the total current assets as of August 31 are \$17,332.43. Martine noted that she paid \$10,063.03 in bills, leaving a balance to date of \$7,269.40. Motion made by Jim Murphy, Jr., seconded by Anne Gregory, all approved the Financial Report. Motion made by Jim Murphy, Jr., seconded by Tom Edwards, all approved to pay the credenza funds owed to the Maine Chapter of IAAO.

Committee Reports

1. Education
 - Chair Bill Healey reported that this is the final education offering for the year. He noted that in the spring they will line up a Board of Assessment Review Workshop. It was requested that MAAO do a workshop on customer service/webinar.
2. Conference Committee Report
 - Bill Healey noted the Fall Conference was a success. The evaluations noted that they wanted him to get Gary McCabe back to do a session.
3. Membership
 - Chair Roger Hoy reported we have one new member to date since the Fall Conference. He would like the membership to market student membership.
4. Calendar/Advertisers
 - Chair Lisa Morin absent. Tammy Brown noted that the calendars are on the back table and at the Affiliate table in the Exhibitor area. She noted that Lisa Morin does a good job with the calendar project.

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5. Audit

- Chair Mark Caldwell reported that everything is fine to date. He will audit the books the end of the year.

6. Newsletter

- Editor Darryl McKenney reported that a newsletter will be going out soon. He noted that the Coastal Group is going to meet again. The next meeting and tour will be at J.C. Stone Company in Jefferson on Rt. 17.

7. Ethics

- Chair Joe Grube absent. Tammy Brown noted that there was one issue this year, and the committee reviewed the issue. They came back noting that there had been no violation.

8. Legislative

- Chair Rick Mace - no report.
- Silent Auction: They raised \$830.00 for the Silent Auction at the Fall Conference.

9. Scholarship

- Martine Painchaud reported that MAAO presented Roger Hoy with a scholarship to attend the Fall Conference. She noted that new applications will be in the January newsletter. Bill Healey reported that IAAO gives out membership and Conference scholarships.

10. By-Laws:

- Anne Gregory reported that the Ethics procedures need to be reviewed. Anne noted that Darryl McKenney and her are reviewing the current by-laws and reviewing other affiliate groups' by-laws. She noted that they would like to move the Annual Meeting to the Fall Conference or have the flexibility to move the Annual Meeting. There was a brief discussion on when to hold the Annual Meeting at the Conference. She reported that MMA is doing the MAAO website, but they need direction to what to add to the website or links MAAO wants. She is hoping to email the proposed by-laws soon.

New Business

Election of Officers and Board: The Nominating Committee presented the 2010-2011 Slate of Officers: Mark Caldwell, Lisa Morin, Roger Hoy, Mark Perry. Motion made Anne Gregory, seconded by Rick Mace, all approved the 2010 - 2011 Slate of Officers.

Certificates of Appreciation: Tammy Brown gave out Certificates of Appreciation to the Board of Directors.

Other Business: Jim Murphy, Jr. reported he has been storing old newsletters of MAAO. It was decided that Anne Gregory would scan the newsletters. MAAO requested that MMA store the box of old newsletters. Anne will also add to the by-laws a list of what materials of MAAO is being stored at MMA so as to keep track of the history.

Adjournment: Motion made by Tom Edwards, seconded by Jim Murphy, Jr., all approved to adjourn the meeting at 11:18 a.m.