

Code Enforcement Officer/Local Plumbing Inspector/Assessors' Agent

The Town of Fryeburg is seeking applicants for a full time Code Enforcement Officer/Local Plumbing Inspector & Assessors' Agent.

This is a specialized administrative and technical position. Responsibilities include ensuring compliance with Fryeburg ordinances; issuing plumbing, septic and building permits and subsequent inspections of the construction; inspections of property for assessing purposes; determining fair and equitable value of real and personal property; completing necessary reports for both code enforcement and assessing; and other duties more fully described in the job description. The ability to communicate effectively, both orally and in a written manner is essential. Attendance at Planning Board, Appeals Board and occasional Selectmen's meetings is required.

Preference will be given to applicants who are currently a Certified Maine Assessor and Certified Code Enforcement Officer/Local Plumbing Inspector. Applicants who have relevant construction, inspection, appraisal, or similar experience are encouraged to apply and will be required to obtain the necessary certifications within one year of hire. Applicants must have a valid driver's license.

The Town offers a competitive pay and benefits package including health insurance, retirement and vacation. Interested candidates should submit a cover letter and resume to: Katie Haley, Town Manager, 16 Lovewell Pond Road, Fryeburg, Maine 04037 or e-mail: townmanager@fryeburgmaine.org. The job description can be found on the Town web site at www.fryeburgmaine.org. The position will remain open until filled. Fryeburg is an Equal Opportunity Employer.