

ASSESSOR – TOWN OF CONWAY, NH

The Town of Conway, NH seeks a full-time property tax assessor. We are an 8,000+ parcel resort community with a wide variety of real property types. Conway is located in the Saco River Valley of the White Mountains.

This is a Department Head position overseeing one full time clerk/assistant and seasonal data collectors.

The Assessor is responsible for managing an assessing office, in-house revaluations, maintenance and defense of values, operating a CAMA system and field work (new construction, permits, etc.). Good interpersonal skills and the ability to deal effectively with the public is a must.

We are seeking candidates with experience in mass appraisal. A Certified New Hampshire Assessor Designation or, the education, courses and experience to achieve the designation within one year is desired. The candidate should have the education and experience to apply for and receive a Department of Revenue Assessing Supervisor designation. All duties must be performed in accordance with NH State Statutes and in compliance with USPAP. A valid driver's license is required. Position offers \$81,593 to \$93,250 to start + competitive benefits.

Please submit your letter of interest, resume and official application (available at www.conwaynh.org) to: Thomas Holmes, Town Manager, Town of Conway, 1634 East Main Street, Center Conway, NH 03813. We are an equal opportunity employer.

Position will be open until filled.