

APPROVED

**Maine Association of Assessing Officers
Board Meeting Minutes
MMA - Augusta
January 10, 2014**

Present: Darryl McKenney, Rick Mace, Tammy Brown, Roger Hoy, Mark Caldwell, Mike D'Arcangelo, Sue Varney, Dan Robinson, Ruth Birtz, Jacqueline Robbins, Melissa Carver.

Conference Call: Bill Healey

Excused Absence: Martine Painchaud, Beth O'Bar

Call to Order: President Rick Mace called the meeting to order at 10:10 a.m.

Secretary's Report: Tammy Brown presented the Minutes of the December 6, 2013 meeting. Motion made by Mark Caldwell, seconded by Roger Hoy, all approved the December 6, 2013 minutes as amended.

Treasurer's Report:

Martine Painchaud was absent, Tammy Brown reported on the November financials & outstanding bills:

The balance as of November 30, 2013 is \$18,096.39.

Since the last board meeting on December 6, 2013 – we have paid:

MMA - \$95.02

Balance as of January 9, 2014: \$18,001.37

Motion made by Dan Robinson, seconded by Ruth Birtz, all approved the financial reports for November 2013.

Old Business:

Committee Reports:

Audit/Finance: Mark Caldwell had no report.

Calendar/Advertisers: Mark Caldwell reported there are still a lot of 2014 calendars available.

Newsletter: Ruth Birtz reported as the new chair person – she asks that anyone who has materials for the newsletter to please send to her. The next issue will be going out in January.

Ethics: Jacqueline Robbins had no report.

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Legislative: Mike D'Arcangelo reported he received a list from MMA/SFR Dept with all the LD issues. He will review and select the items that may apply to this group and will keep the board updated.

Membership: Roger Hoy reported there are 202 paid members as of 1/10/14.

Awards & Scholarship: Beth O'Bar was absent. Rick Mace advised that the Assessor of the Year and Scholarship information should be included in the next newsletter. Tammy Brown has information for both and will forward to Ruth Birtz for the January newsletter issue.

Technology Report: Dan Robinson had no report.

Executive Board: Rick Mace reported on the following:

- Darryl McKenney is following up on additional information regarding The Warren Group offering to do the Newsletter for all of New England
- Review of the Aging Report
- Dues mailing fee discussion to be set on the March agenda

Education: Bill Healey reported he has two confirmed speakers for the Fall Conference and he has contacted a couple more that he is waiting to hear back from. He has some additional ideas he is working on. It was discussed that Rick Mace would be available to do the concurrent Assessing 101 Session again this year. Bill Healey will contact Durwood Parkinson to inquire about his availability to present at the Fall Conference.

Bill Healey will contact MCIAAO to see what they are planning to do at the 2014 MMA Convention so MAAO will know whether to have their own sessions, co-sponsor, etc. Rick Mace advised that MAAO will be having a booth with MCIAAO this year at the MMA Convention.

Conference Committee: Susan Varney had no report.

Historian: Martine Painchaud was absent.

New Business:

Finalize Budget for 2014: Tammy Brown presented the proposed 2014 budget. Dan Robinson made a motion, Roger Hoy seconded, all approved the 2014 budget as amended. Tammy Brown will update and send the board a completed copy.

Bar Workshop: Bill Healey reported that the speakers and the MMA facility have been confirmed for May 8th for the BAR workshop.

Northern Maine Spring Workshop: Beth O'Bar was absent. Tammy Brown will contact Beth O'Bar for status. Ruth Birtz will look into a location to possibly hold this workshop in the Lincoln area. Ruth Birtz is willing to take the lead on this workshop if Beth O'Bar is not available.

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Cancellation Policy: Rick Mace discussed that if there is a board meeting scheduled for a Friday and there is inclement weather forecasted, a decision will be made regarding cancellation by 4:30 p.m. on Wednesday. The intent will be to re-schedule the meeting for the following week provided the room is available.

Adjournment: Motion made by Dan Robinson, seconded by Mark Caldwell, all approved to adjourn the meeting at 11:40 a.m.