

FINAL

**Maine Association of Assessing Officers  
Board Meeting Minutes  
MMA - Augusta  
March 7, 2014**

**Present:** Darryl McKenney, Rick Mace, Tammy Brown, Roger Hoy, Mike D'Arcangelo, Sue Varney, Dan Robinson, Jacqueline Robbins, Martine Painchaud, Melissa Carver.

**Conference Call:** N/A

**Excused Absence:** Ruth Birtz, Mark Caldwell, Bill Healey.

**Call to Order:** President Rick Mace called the meeting to order at 10:05 a.m.

**Secretary's Report:** Tammy Brown presented the Minutes of the January 10, 2014 meeting. Motion made by Sue Varney, seconded by Martine Painchaud, all approved the January 10, 2014 minutes.

**Treasurer's Report:**

Martine Painchaud presented the December & January financials & outstanding bills:

The balance as of December 31, 2013 was \$22,873.36. The balance as of January 22,894.72  
Since the last board meeting on – we have paid:

|            |                 |
|------------|-----------------|
| State Farm | \$375.00        |
| MMA -      | \$32.27         |
| MMA -      | <u>\$161.60</u> |
| Total      | \$568.87        |

**Balance as of March 6, 2014: \$22,325.85**

Motion made by Darryl McKenney, seconded by Sue Varney, all approved the financial reports for December 2013 and January 2014.

**Old Business:**

**Committee Reports:**

**Audit/Finance:** Mark Caldwell absent.

**Calendar/Advertisers:** Mark Caldwell absent. Tammy Brown reported that someone had brought to their attention an error on one of the holidays printed in the 2014 calendar. Tammy has e-mailed Mark Caldwell so he is aware.

**Newsletter:** Ruth Birtz absent. Tammy Brown reported that Ruth Birtz advised she has no submissions for the April newsletter and asked to please provide information to Ruth by the third week of March.

FINAL

**Ethics:** Jacqueline Robbins had no report.

**Legislative:** Mike D’Arcangelo reported he continues to get legislative information from MMA and he will update and send to the MAAO listserv.

**Membership:** Roger Hoy reported there are 234 paid members as of March 5, 2014.

**Awards & Scholarship:** No report.

**Technology Report:** Dan Robinson reported that he is researching information regarding an article on tablets and the benefits of using them. If his findings are helpful, he will put something together to share.

**Executive Board:** Rick Mace reported on the following:

- Rick Mace is having lunch with Judy Mathiau, IAAO today to discuss MMA Convention, booth, etc. Anyone who is interested is welcome to join them.

**Education:** Tammy Brown reported the BAR workshop is scheduled for May 8th. Bill Healey will not be attending. Tammy Brown and Darryl McKenney will plan to attend.

Tammy indicated that Bill Healey is thinking about running for IAAO Executive Board member and asking if MAAO would support him in funding his campaign in the amount of \$900.

Sue Varney made a motion for MAAO to support Bill Healey up to \$900.00 with the option for MCIAAO (Maine Chapter) to contribute to the \$900.00, seconded by Martine Painchaud, all approved.

Tammy Brown also reported from Bill Healey that the majority of the speakers for the Fall Conference have been confirmed.

Darryl McKenney – reported as a follow up to the discussion at the last meeting regarding the Northern Maine Training, Ruth Birtz set up a training in Lincoln scheduled for Saturday, April 26, 2014. This training has been renamed to be Lincoln Maine Spring Training. In Beth O’Bar’s absence, the Northern Maine Assessors were working on setting up the Annual training for Northern Maine. Assessors from that area would still have to travel three hours to Lincoln and are unable to attend on a Saturday. Both workshops will be held this year. Dan Robinson made a motion to approve the \$25.00 registration fee for the Annual Northern Maine Spring Training workshop, Rick Mace seconded, all approved the \$25.00 registration fee. Dan Robinson made a motion to approve \$40.00 as the registration fee for the new Lincoln Maine workshop and the board will make up the difference, Martine Painchaud seconded and all approved the \$40.00 registration fee.

**Conference Committee:** Susan Varney reported she and Tammy Brown will review the time line provided by Joan Kiszely and she and Tammy will get together to select the menus for the conference.

**Historian:** Martine Painchaud had no report.

FINAL

**New Business:**

**Set Annual Dues Amount:** Tammy Brown asked for the Board to review the current membership application and dues form. Motion made by Martine Painchaud not to increase dues fees, Rick Mace seconded, all approved.

**BAR Workshop to be held May 8, 2014 at MMA in Augusta** – Tammy Brown reported this has consistently been a great workshop and well attended. There have been comments that it needs to be longer so she is recommending that the workshop start a little earlier.

**Outstanding 2013 Invoices:** There was a brief discussion regarding the outstanding 2013 invoices. Dan Robinson made a motion to write-off the 2013 balances, seconded by Mike D’Arcangelo, all approved.

Dan Robinson will talk with Bill Healey to see about Jeff Kendall holding back credits if payment for education has not been made.

**Other:**

**Beth O’Bar’s Resignation:** Motion made by Mike D’Arcangelo to accept Beth O’Bar’s resignation with much regret, seconded by Martine Painchaud, all approved.

**Opening on Awards & Scholarship:** Dan Robinson made a motion for Tammy Brown to fill the vacancy, Martine Painchaud seconded, seven approved, one abstained.

**Board Vacancy:** Tammy Brown reported that the Northern Maine group of Assessors would poll their group and let her know who would be a good candidate to sit on the MAAO board to represent that area.

**MAAO Admin Guide:** Rick Mace asked if there were any extra administrative guides for the two new members. Tammy Brown will contact Joan Kiszely regarding updates to the Administrative Guide.

**Adjournment:** Motion made by Dan Robinson, seconded by Darryl McKenney, all approved to adjourn the meeting at 11:30 a.m.