

Approved

**Maine Association of Assessing Officers
Board Meeting Minutes
MMA - Augusta
May 6, 2016**

Present: Ruth Birtz, Rick Mace, Darryl McKenney, Tammy Brown, Mike D'Arcangelo, Martine Painchaud, Roger Hoy, John Wentworth, Debbie Turner, Dan Robinson, Lewis Cousins, Joan Kiszely.

Conference Call: None

Excused Absence: Jacki Robbins, Bill Healey,

Call to Order: President Ruth Birtz called the meeting to order at 10:00 a.m.

Secretary's Report: Tammy Brown presented the Minutes of the March 4, 2016 meeting. Motion to approve as written was made by Rick Mace, seconded by Martine Painchaud, with no other discussion the Board took a vote.

VOTE: 9-0-2 (LC and DR were not present at the March 4, 2016 meeting)

Treasurer's Report: Martine Painchaud presented the January financials, February financials and outstanding bills.

The balance as of January 31, 2016 was \$16,085.74.

The balance as of February 29, 2016 was \$15,597.18.

Motion made by Darryl McKenney, seconded by Rick Mace, all approved the January 31, 2016 & February 29, 2016 financial report.

Martine Painchaud reported about the outstanding bill – Jean Weeks. Ruth Birtz would like to write this expenditure off. If she registers in the future she needs to pre-pay. Motion made by Rick Mace, seconded by Dan Robinson, with no other discussion all approved to have Jean Weeks to write off her membership & conference bill.

VOTE: 11-0-0

Old Business:

None

Committee Reports:

Audit/Finance: Darryl McKenney indicated he did not notice anything out of the ordinary when reviewing the financials.

Calendar/Advertisers: Lewis Cousins reported the 2016/2017 Advertising Form has gone out and letters. It was suggested that if anyone on the board has a vendor that might advertise, please let Lewis Cousins know. All Board members should be assisting Lewis to enlist more advertisers.

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Newsletter: Ruth Birtz reported the newsletter came out this month. There really was not enough content, so Tammy Brown emailed Bill Healey to get an educational article. Tammy Brown encouraged articles from the board. Dan Robinson – Assigned to write an article on how to go paperless & possible get Phil Drew to do an article on appeals for the July newsletter. There was a reminder that the Board has four area representatives and they were asked once again to help represent their section of the State.

Ethics: Jacki Robbins not in attendance.

Legislative: Mike D’Arcangelo had no report.

Membership: Roger Hoy reported that there are currently 266 paid members, and 28 are currently unpaid.

Membership Committee Interested Report: Tammy Brown requested chairs of committee to reach out to those interested in serving on a committee.

Awards & Scholarship: Tammy Brown reported she has had no scholarship received to date. She will send more applications out. She has not received any nomination for Assessor of the Year. She feels past nominations should be eligible. There was a lengthy discussion on how to get nominations for Assessor of the Year. It was suggested that we have the Scholarship & Assessor of the Year form be on-line. This form will go out to the MTCMA, selectman, etc. Tammy Brown will do up an email and MMA to do the blast email.

Technology Report: Dan Robinson had no report. He indicated he got nominated to do an article for the July newsletter.

Executive Board: Rick Mace had no report.

Education: Bill Healey, Jr. was absent. Tammy Brown reported the following for Bill Healey:

- Jim Nadeau of Nadeau Land Surveying will be speaking in the afternoon, but Bill still needs to find a speaker for the CEO training on Thursday morning. Tammy requested the board members contact Bill if they knew of someone who could assist with the CEO Education.

The speakers have been confirmed for the Assessor’s training but the presentations haven’t been finalized yet. IAAO President W.A. “Pete” Rodda will be attending and speaking. Kevin Bartlett of The Warren Group, Joel Mosher and Shawna Cook Mueller of Bernstein Shur, Jeff Baril and Tom Maynard from the City of Lewiston, Craig Saddlemire of Raise Op Cooperative Housing, David and Elizabeth Sawyer, and David Ledew and Kate Dufour will all be presenting.

Bill Healey talked to Kerry of the MCIAAO about the MMA Convention and they decided to have a split session. One part will be on GIS Mapping and Ortho Photography presented by Aaron Weston and someone from MapGEO, and the second part will be presentations from each of the Assessing Groups in the State.

- Maine Revenue Services: Ruth Birtz indicated that their meeting with Maine Revenue Services and MCIAAO went very well. They are looking to have different levels of

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Certified Assessor training. Maine Revenue is still working on the Rule which would allow for this increased certification for those Assessors who decide to take the training.

- The following are registration counts for the Spring Workshop and the BAR Workshop:
- 30 Northern Maine Workshop
- 42 BAR Workshop
- 5 BAR Video Conference
- Northern Maine Workshop: Lewis Cousins reported everything is all set. Motion made by Dan Robinson, seconded by John Wentworth, all approved to have Lewis purchase 5 gift certificates at \$25 each to be used as speaker gifts.

Conference Committee: Debbie Turner reported the following:

- **Contracts for 2017 & 2018**
Debbie Turner thanked Joan Kiszely for negotiating the contracts.
Tammy and Debbie will be discussing the menu for the 2016 Annual Fall Conference following this meeting and will get the choices to Joan so she can forward them to Sebasco Harbor Resort.
- Attendee/Vendor Packet are with the graphic designer and Joan Kiszely indicated they will stay with the timeline.

Historian: Darryl McKenney had no report.

New Business:

- **2017 and 2018 Fall Conference Contracts at Sebasco:**
Motion made by Dan Robinson to accept the 2017 and 2018 Sebasco Harbor Resort Contracts, seconded by Rick Mace, with no other discussion the Board took a vote.
VOTE: 11-0-0
- **Other:**
Joan Kiszely indicated that MMA is no longer going to be able to take Cash back to the office. She explained the reason and what other groups are doing.
Maine Revenue Services Property Tax School: Roger Hoyt will be once again offering coffee. Darryl McKenney will pick up the membership applications and some copies of the latest Newsletter and drop of the materials to Roger the first morning of MRS Property Tax School.

Adjournment: Motion made by Dan Robinson, seconded by Rick Mace, all approved to adjourn the meeting at 11:15 a.m.