

Approved

**Maine Association of Assessing Officers  
Board Meeting Minutes  
MMA - Augusta  
December 6, 2019**

**Present:** Darryl McKenney, Tammy Brown, Martine Painchaud, Roger Hoy, Rick Mace, Lewis Cousins, Debbie Turner, & Melissa White (MMA)

**Conference Call In:** William Healey, Jr, Dan Robinson

**Excused Absent:** Ruth Birtz, Travis Roy, Craig Skelton

**Guest:** Eric Conrad - MMA

**Call to Order:** Vice President Tammy Brown called the meeting to order at 10:10 a.m.

It was determined there was a quorum.

**Secretary's Report:**

Motion made by Rick Mace, seconded by Darryl McKenney, all approved the September 20, 2019 minutes.

**Treasurer's Report:**

Martine Painchaud reported on the balance (Total Assets) as of: October 2019: \$15,009.21

Motion made by Rick Mace, seconded by Debra Turner, all approved the October financials as presented.

Martine Painchaud reported on the following:

| Bills paid since August 9, 2019: |             |
|----------------------------------|-------------|
| Tammy Brown – reimbursement      | \$1,386.75  |
| Graphiti                         | \$490.58    |
| American Awards                  | \$228.41    |
| Rick Mace – reimbursement        | \$142.41    |
| Bill Healey                      | \$600.00    |
| ColorGraphics                    | \$113.16    |
| Tammy Brown - reimbursement      | \$169.45    |
| Zulu Nyala Game Lodge            | \$1,250.00  |
| Dan Robinson                     | \$208.27    |
| Darryl McKenney                  | \$200.00    |
| Due South Expeditions LLC        | \$1,450.00  |
| MMA July invoice                 | \$2.88      |
| MMA August invoice               | \$60.39     |
| Bangor Publishing Company        | \$881.63    |
| Sebasco Harbor Resort            | \$13,720.23 |
| Lisa A. Hobart LLC               | \$2,052.44  |
| MMA September invoice            | \$2,156.11  |

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|                             |           |
|-----------------------------|-----------|
| L-Soft International Inc    | \$500.00  |
| Bill Healey – Stipend       | \$500.00  |
| Ruth Birtz – Stipend        | \$500.00  |
| Tammy Brown – Stipend       | \$500.00  |
| Martine Painchaud - Stipend | \$500.00  |
| Darryl McKenney – Stipend   | \$100.00  |
| Rick Mace – Stipend         | \$100.00  |
| Deborah Turner – Stipend    | \$100.00  |
| Roger Hoy – Stipend         | \$100.00  |
| Lewis Cousins – Stipend     | \$100.00  |
| Dan Robinson – Stipend      | \$100.00  |
| Travis Roy – Stipend        | \$100.00  |
| Craig Skelton – Stipend     | \$100.00  |
| IAAO                        | \$220.00  |
| Zulu Nyala Game Lodge       | \$1100.00 |
| Parsonage House             | \$837.54  |

**Old Business:**

**Committee Reports:**

**Audit/Finance Committee:** Ruth Birtz was absent.

**Award & Scholarship Committee:** Rick Mace reported on the following:

He asked Tammy to bring scholarship criteria to the January board meeting.

**Calendar/Advertisers Committee:** Lewis Cousins reported on the following:

There was nothing new to report.

**Conference Committee:** Tammy Brown reported on the following:

Lisa Hobart will be returning to speak at the 2020 Fall Conference. Bill has almost all the sessions filled, and the goal is to get the registration form out early again this year. We intend to offer discount pricing for early registrations once again this year.

**Distance Learning Committee:** Travis Roy was absent.

**Education Committee:** Bill Healey, Jr. reported on the following:

Lisa Hobart agreed to present at the 2020 Fall Conference  
Board of Assessment Review Workshop date has been finalized, it will be held on May 13, 2020.  
Northern Maine Spring Workshop date has been finalized, it will be held on April 24, 2020.

**Ethics Committee:** Travis Roy & Craig Skelton were absent.

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**Executive Board:** Ruth Birtz was absent

**Historian Committee:** Darryl McKenney there was nothing new to report

**Legislative Committee:** Darryl McKenney reported on the following:

There was a brief discussion on the Homestead exemption checks being issued by the State Treasurers Office.

**Membership Committee:** Roger Hoy reported on the following:

There are 255 paid members and 30 unpaid members as of December 6, 2019.

**Newsletter Committee:** Tammy Brown reported on the following:

Tammy requested articles or anything for the newsletter. She has to have all materials to MMA by next week.

#### **New Business:**

2020 MAAO Meeting/Training schedule

- The group reviewed the 2020 MAAO Meeting/Training schedule and made adjustments

Motion made by Rick Mace, seconded Dan Robinson, all approved the 2020 Meeting & Training schedule

Fall Conference evaluation composite

- There was a brief discussion regarding the food temperature. Tammy will work with Melissa at Sebasco for next year to ensure all the food is hot.

MAAO LSoft Listserv

- There was discussion on the new listserv platform. Melissa will send the information to Bill and Tammy to proof prior to rolling this service out to the membership.

MMA/MAAO 2020 Administrative Services Agreement

- Eric Conrad discussed the listserv with the group. The listserv was pulled by MMA IT on 5/24. The new LSoft platform was up and running beginning in December.
- The Board members present and on the conference call still had concerns regarding the new contract amount, considering they did not have open use of the listserv for most of 2020. After much discussion it was agreed upon to accept the new MMA Contract.

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Motion made by Darryl McKenney, seconded by Lewis Cousins, all approved the MMA/MAAO 2020 Administrative Services Agreement.

2020 Budget – First look

Motion made by Rick Mace, seconded by Dan Robinson, all approved the 2020 budget as presented.

**Other:**

**Adjournment:** Motion made by Rick Mace, seconded by Martine Painchaud, all approved to adjourn the meeting at 12:00p.m.