

Approved

**Maine Association of Assessing Officers
Board Meeting Minutes
Virtual Meeting - Zoom
January 11, 2021**

Present: Tammy Brown, Martine Painchaud, William Healey, Jr, Ruth Birtz, Dan Robinson, Lewis Cousins, Rick Mace, Elisa Trepanier, Travis Roy, Theresa Duff and Melissa White (MMA)

Excused Absent: Darryl McKenney and Roger Hoy

Guest: None

Call to Order: President Tammy Brown called the meeting to order at 10:06 a.m.

It was determined there was a quorum of 9 to conduct business.

Secretary's Report:

Motion made by Rick Mace, seconded by Martine Painchaud, all approved the June 24, 2020 and July 22, 2020 minutes.

Treasurer's Report:

Martine Painchaud reported on the balance (Total Assets) as of:
August 31st were \$12,990.79, as of September 31st were \$16,647.09 and as of October 31, 2020 were \$15,689.24.

Martine Painchaud reported on the following:

\$3,034.31 plus 425 for the State Farm Insurance Policy

Motion made by Ruth Birtz, seconded by Lewis Cousins, all approved the financials as presented.

Committee Report

1. Audit/Finance
• Ruth Birtz Report – reported the committee will review and provide an audit prior to the Fall Conference

1. Awards & Scholarship

Approved

- Rick Mace Report – Would like to send out a nomination form for the Assessor of the Year. Tammy noted she would work on that and combine it with the information that there are scholarships available. Travis will draft the verbiage and send it to Tammy.

2. Calendar/Advertisers

- Lewis Cousins Report – Working on collecting funds from a few carry over vendors. The expected revenue will be \$950.00

3. Conference

- Tammy Brown Report – Review of the evaluations of the 2020 virtual conference. Discussion of using the meeting option so that presenters can present to an audience, if they prefer. Travis offered an idea of having board as panelist to have “faces” per se for the presenter to “present” to.

4. Distance Learning

- Travis Roy Report – Central Maine Assessor meeting on Friday, noted they have not scheduled any 2021 courses but are marketing other courses from other State Associations. Would like MAAO to sponsor a class with the Maine Chapter of IAAO and will gather and present the information at the next meeting.

5. Education

- Bill Healey Report - IAAO Board meeting over the weekend where primary discussion was training. They are looking to offer a hybrid conference in 2021, there are contractual implications if they are not able to hold.

Fall Convention - Has the lineup – except for one session for the Fall. Joel Mosier and Lisa Hobart will be returning. Will also try to verify with Kate Dufour at MMA for the Legislative session, the Wednesday session still is available.

BAR workshop will be virtual and will need to ensure the material is sent out in advance. Discussion of offering either one or two Excel courses, via Zoom. It was suggested to offer the Advanced Excel course.

Travis noted he is still working on discussing advanced training credits with MRS (Peter Lacey). It is not known yet if a replacement has been hired for Nicole Philbrick.

6. Ethics

- Travis Roy Report - There was nothing new to report.

7. Executive Board

- Ruth Birtz Report – There is nothing new to report.

8. Historian

- Darryl McKenney Report – was absent

9. Legislative

- Darryl McKenney Report Report – Darryl was absent. Tammy noted Kate Dufour with MMA emailed out the Governor’s budget.

Approved

10. Membership

• Roger Hoy Report – Roger was absent. Tammy reported as of the end of 2020 there were 270 paid members and 33 unpaid members. As of January 6, 2021 there were 146 paid members and 152 unpaid members.

11. Newsletter

• Travis Roy Report – Due to COVID was unable to get all the materials together for a January newsletter. Elisa offered an article about Windham's enforcement process. She also offered a topic for an article Re-Evaluation – high assessment values/sales value due to COVID. There was discussion. Travis will ask Peter Lacey for insight.

12. Technology Report

• Dan Robinson Report – Was absent. Tammy reported that Ben at MMA responded to Dan with an email for the items needed for the website upgrade on December 14, 2020.

Other:

Budget

Ruth noted she would recommend to pass the same budget as 2020 due to COVID and it being unknown if any trainings will actually occur in 2021. There was back and forth discussion surrounding expected revenues and expenses. Melissa noted that MMA will not be supporting any hybrid events in 2021.

Motion made by Travis Roy to adopt the 2020 budget with an adjustment to the MMA contract to reflect the 2021 contract amount, seconded by Lewis Cousins, all approved.

Discussion of a liaison between the three assessing groups, determining the Vice President could take on this role, to align training offerings and opportunities.

2021 Meeting schedule

The group reviewed and finalized the proposed 2021 Meeting schedule.

Dan Robinson joined at 11:43am and provided a brief update regarding the website updates, noted he is hoping to have the website upgraded prior to the Fall Conference.

2021 MMA Administrative Services Agreement

Motion made by Rick Mace to sign the 2021 MAAO/MMA Administrative Services Agreement, seconded Ruth Birtz, all approved.

Adjournment: Motion made by Martine Painchaud, seconded by Lewis Cousins, all approved to adjourn the meeting at 11:57 a.m.