

approved

**Maine Association of Assessing Officers  
Board Meeting Minutes  
Virtual Meeting - Zoom  
May 14, 2021**

**Present:** Tammy Brown, Martine Painchaud, William Healey, Jr, Ruth Birtz, Rick Mace, Elisa Trepanier, Travis Roy, Lewis Cousins, Theresa Duff, and Melissa White (MMA)

**Excused Absent:** Dan Robinson, Darryl McKenney, and Roger Hoy

**Guest:** None

**Call to Order:** President Tammy Brown called the meeting to order at 10:07 a.m.

It was determined there was a quorum of 9 to conduct business.

**Secretary's Report:**

Motion made by Rick Mace, seconded by Martine Painchaud, all approved the March 12, 2021 minutes.

**Treasurer's Report:**

Martine Painchaud reported on the balance (Total Assets) as of:  
January 31, 2021 were \$18,916.84 and as of February 28, 2021 were \$18,410.81

Martine Painchaud reported on the following bills paid since March 12, 2021:

MMA January invoice	\$ 7.67
MMA February invoice	\$ 45.23
Lewis Cousins – Reimbursement NM workshop	\$ 120.00
Total:	<b>\$ 172.90</b>

Motion made by Ruth Birtz, seconded by Rick Mace, all approved the financials as presented.

**Committee Reports**

1. Audit/Finance
  - Ruth Birtz Report – There is nothing new to report on at this time.

1. Awards & Scholarship
  - Rick Mace Report – Assessor of the Year. There is one scholarship application for the Fall Conference.  
Motion made by Rick Mace, seconded by Ruth Birtz, to approve the scholarship request for Martine Painchaud's scholarship for the Fall Conference. 8 approved, 0 opposed and 1 abstained.

approved

Tammy noted she will include the Assessor of the year and scholarship forms in the upcoming newsletter.

2. Calendar/Advertisers

- Lewis Cousins Report – There will be no need to prepare the calendar if there isn't an in person Conference in the fall. He is working on collecting monies from advertisers from last year.

3. Conference

- Tammy Brown Report – Sebasco is still holding the September dates for the in person conference in 2021, per the original conference. There was discussion of the pros and cons of holding the conference in person. Bill noted presenters are willing to present either in person or virtually.

Motion made by Ruth Birtz, seconded by Travis Roy, to hold the 2021 Fall Conference via zoom, 7 approved, 2 opposed.

4. Distance Learning

- Travis Roy Report – Provided the list of upcoming IAAO virtual training opportunities.

5. Education

- Bill Healey Report – Has received Lisa Hobart's presentation and has submitted her presentation for CEU's. He will work to schedule a similar agenda layout as the previous virtual convention. The excel course will take place via Zoom in the fall.

6. Ethics

- Travis Roy Report – There is nothing new to report.

7. Executive Board

- Ruth Birtz Report – There is nothing new to report.

Motion made by Rick Mace, seconded by Ruth Birtz to propose the quorum number to be changed from 9 to 7 for meetings, all approved.

Travis distributed the proposed By-Law change to the Board, via email.

8. Historian

- Darryl McKenney Report – Was absent.

9. Legislative

- Darryl McKenney Report – Was absent.

10. Membership

- Roger Hoy Report – Roger was absent. Tammy reported as of May 14, 2021 there were 256 paid members and 44 unpaid members, total of 300 members.

approved

11. Newsletter

- Travis Roy Report – Is working on articles for the upcoming newsletter and hoping to get the newsletter out in a few weeks. Tammy will proof the articles.  
There will be articles on the Northern Maine workshop, a showcase on member – Brent Martin, Bill Healey Jr. will submit an education update.

12. Technology Report

- Dan Robinson Report – Was absent.

**Other:**

- Northern Maine Spring Workshop Evaluations

Lewis reported the workshop went well, the evaluations were favorable. The hybrid option worked out well.

- Board of Assessment Review Workshop

Melissa White reported that the workshop was a success. Elisa reported her co-worker provided an email from an attendee with great reviews.

- Other

Tammy reminded the Board that Martine will be retiring in eight days and will remain on the board until her term ends in the fall.

**Adjournment:** Motion made by Ruth Birtz, seconded by Martine Painchaud, all approved to adjourn the meeting at 10:46 a.m.