

Approved

**Maine Association of Assessing Officers  
Board Meeting Minutes  
Virtual Meeting - Zoom  
January 28, 2022**

**Present:** Tammy Brown, Martine Painchaud, Elisa Trepanier, Travis Roy, Lewis Cousins, Theresa Duff, Darryl McKenney, Luke Vigue and Melissa White (MMA)

**Excused Absent:** Dan Robinson, Ruth Birtz and William Healey, Jr.

**Absent:**

**Guest:** None

**Call to Order:** President Travis Roy called the meeting to order at 10:06 a.m.

It was determined there was a quorum of 7 to conduct business.

**Secretary's Report:**

Motion made by Lewis Cousins, seconded by Martine Painchaud, all approved the December 17, 2021 minutes.

**Treasurer's Report:**

Martine Painchaud reported on the balance (Total Assets) as of:  
November 30, 2021 in the amount of \$22,888.50

Martine Painchaud reported on the following bills paid since December 17, 2021:

MMA November Invoice - \$244.70  
State Farm Insurance - \$425.00

Motion made by Darryl McKenney, seconded by Elisa Trepanier, all approved the financials as presented.

**Committee Reports**

1. Audit/Finance
  - Ruth Birtz Chair/Darryl McKenney Co-Chair Report –  
There is nothing to report at this time.
  
1. Awards & Scholarship
  - Elisa Trepainer Chair/Tammy Brown Co-Chair Report –

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There is nothing to report at this time.

2. Calendar/Advertisers

- Lewis Cousins Chair/Theresa Duff Co-Chair Report –  
The Warren group and CAI technologies will be renewing their advertising.

3. Conference

- Tammy Brown Chair/Travis Roy Co-Chair Report –  
Sebasco has provided a contract for the 2023 Fall Conference. The contract rates are similar to the 2022 rates. The group agreed to sign the contract for 2023.

Motion made by Martine Painchaud to sign the Sebasco Harbor contract for the 2023 Fall Conference, seconded by Lewis Cousins, all approved.

Tammy will sign the contract.

4. Distance Learning

- Travis Roy Chair/ Lewis Cousins Co-Chair Report –  
Travis reported on upcoming zoom trainings with the Maine Chapter IAAO. Travis reported on and provided an update on the MMA's Statewide training assessment meeting. There was discussion of Maine Revenue Services testing.

5. Education

- Bill Healey Report – Was absent. Travis reported that most all the presenters are lined up for the Fall Conference.

6. Ethics

- Travis Roy Report – Nothing to report.

7. Executive Board

- Ruth Birtz Report – Was absent. There is nothing new to report.

8. Historian

- Darryl McKenney Report –  
Reported on tax items sent by Lewis from the early 1900's. He will send this to be included in the next newsletter issue.

9. Legislative

- Darryl McKenney Report –  
There are 14 bills that are carried forward.  
There was discussion surrounding LD 1917.

10. Membership

- Theresa Duff Chair - Melissa reported as of January 27, 2022 there were 205 paid members and 88 unpaid members, total of 293 members.

11. Newsletter

- Lewis Cousins Chair/ Tammy Brown Co-Chair Report –

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There is nothing new to report at this time.

Tammy will send a poll to membership regarding revaluation, as Elisa suggested.

#### 12. Technology Report

- Dan Robinson Report – Was absent. Melissa pulled up the new website for the group to review.

#### **New Business:**

- **Board resignation** – Roger Hoy  
Tammy shared Roger's resignation letter; he became a board member in 2006.
- **Solar Educational Offering with MCIAAO**  
Travis reported on the agenda and sessions for the March 3<sup>rd</sup> training. This zoom training is free for MCIAAO & MAAO members.
- **2022 Budget**  
Tammy provided the draft budget form. The group reviewed each line item and provided a budget amount for each line item.  
Motion made by, Theresa Duff to accept the proposed 2022 budget, seconded by Martine Painchaud, all approved.
- **Legacy Assessor award**  
Tammy provided an overview of this item, initially proposed by Rick Mace. This would be an award that would be presented at the Fall Conference to a previous assessor who are no longer assessing and have never received the Assessor of the year award.

#### **Old Business:**

- 2023 Fall Conference contract – approved for Tammy to sign and return to Sebasco Harbor Resort
- MMA Contract – This has been signed
- Website discussion
- Other

Travis welcomed Luke Vigue as a new board member.

Aging report items – Melissa reported that to set up MAAO on the MMA Ebiz platform to accept credit card payments, MMA had to create an organizational unit specific to MMA in the MMA database. Melissa reported that the old invoices from the aging report will need to be cleared up from the old database. The invoices being discussed are all over past due from 2017 to 2019, in the amount of \$733.00.

Motion made by Darryl McKenney to write off the old invoices that collectively total \$733.00, seconded by Travis Roy, all approved.

Lewis reported on a personal property tax assessment that went to small claims in his Town. They won in court. He is working on the presenters for the Northern Maine Spring training, this will be held in person with a zoom option.

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**Adjournment:** Motion made by Lewis Cousins, seconded by Martine Painchaud, all approved to adjourn the meeting at 11:35 a.m.