

approved

**Maine Association of Assessing Officers  
Board Meeting Minutes  
Virtual Meeting - Zoom  
March 4, 2022**

**Present:** Travis Roy, Tammy Brown, Elisa Trepanier, Lewis Cousins, Darryl McKenney, Luke Vige, Ruth Birtz, William Healey, Jr. and Melissa White (MMA)

**Excused Absent:** Martine Painchaud and Theresa Duff

**Absent:** Dan Robinson

**Guest:** None

**Call to Order:** President Travis Roy called the meeting to order at 10:22 a.m.

It was determined there was a quorum of 7 to conduct business.

**Secretary's Report:** Tammy Brown

Motion made by Travis Roy, seconded by Elisa Trepanier, all approved the January 28, 2022 minutes, Ruth Birtz abstained.

**Treasurer's Report:**

Martine Painchaud was absent. Tammy Brown reported on the balance (Total Assets) as of: December 31, 2021 in the amount of \$26,789.36

Tammy Brown reported on the following bills paid since January 28, 2022:

MMA December Invoice	\$1.12
Sebasco Harbor Resort	\$500.00
City of South Portland reimbursement membership overpayment	\$80.00
Total -	
\$581.12	

Motion made by Ruth Birtz, seconded by Darryl McKenney, all approved the financials as presented.

**Committee Reports**

1. Audit/Finance
  - Ruth Birtz Chair/Darryl McKenney Co-Chair Report – There is nothing to report at this time.

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1. Awards & Scholarship
  - Elisa Trepanier Chair/Tammy Brown Co-Chair Report –  
The next newsletter will include the scholarship and Assessor of the year award criteria.
2. Calendar/Advertisers
  - Lewis Cousins Chair/Theresa Duff Co-Chair Report –  
Calendars will be printed if the Fall Conference will occur in person.  
Previous advertisers from the last newsletter will remain for now due to the lack of previous newsletters per the schedule.
3. Conference
  - Tammy Brown Chair/Travis Roy Co-Chair Report –  
At the next meeting, a decision will need to be made whether to hold the event in person in September 2022. Tammy received an email from the Zulu company offering packages for the auction. No funds are paid to Zulu unless the tickets are sold. Bill Healey noted there is one session remaining, he reached out to Dan Robinson to ask if Sally Daggett would be able to present a session.
4. Distance Learning
  - Travis Roy Chair/ Lewis Cousins Co-Chair Report –  
Commercial scale solar training discussion. This training was in conjunction with the Maine Chapter of IAAO. There were 126 people in attendance. The next sales topic will be on sales ratios. Discussion of focusing training efforts with the Maine Revenue Services.
5. Education
  - Bill Healey Report –  
The BAR workshop has been set up. He will reach out to David Cornell for the excel training that scheduled for the Fall. The group would like David to provide a basic and advanced training, all in one course.
6. Ethics
  - Travis Roy Report – Nothing to report.
7. Executive Board
  - Ruth Birtz Report – Nothing to report.
8. Historian
  - Darryl McKenney Report – Nothing to report.
9. Legislative
  - Darryl McKenney Report – Nothing to report.
10. Membership
  - Theresa Duff Chair - Theresa was absent. Travis Roy reported as of March 3, 2022 there were 251 paid members and 48 unpaid members, total of 299 members.

approved

11. Newsletter

- Lewis Cousins Chair/ Tammy Brown Co-Chair Report – No new updates.

12. Technology Report

- Dan Robinson Report – Dan was absent.

**New Business:**

- **Solar Educational Offering with MCIAAO**  
No further discussion
- **Legacy Assessor award**
- No further discussion, this is a placeholder
- **Website Discussion**  
-Melissa reported that all the updates have been made and MMA is waiting on Dan to approve.
- **2023 & 2024 Fall conference contract**  
The contracts are identical for both years. The rates will be the same as long as MAAO signs both contracts. The rates are significantly higher than the last in person contract rates. There was discussion about the high rates and small town employees may not be able to afford the high rates. There was discussion and questions about adding a hybrid option to the Fall Conference. Melissa noted there would need to be further discussion.

Motion made by Ruth Birtz, seconded by Lewis Cousins to sign the 2023 & 2024 Sebasco Harbor contracts, all approved

- **Other**

May 13<sup>th</sup> Board meeting in person at MMA, possible zoom option. The meeting will begin at 11:00 a.m.

Motion made by Travis Roy to offer a welcome lunch, seconded by Ruth Birtz, all approved.

**Old Business:**

**Adjournment:** Motion made by Ruth Birtz, seconded by Darryl McKenney, all approved to adjourn the meeting at 11:18 a.m.