

Approved

**Maine Association of Assessing Officers
Board Meeting Minutes
Virtual Meeting - Zoom
May 13, 2022**

Present: Travis Roy, Tammy Brown, Elisa Trepanier, Lewis Cousins, Darryl McKenney, Luke Vigue, Ruth Birtz, William Healey, Jr. Martine Painchaud, Theresa Duff, and Melissa White (MMA)

Excused Absent: Dan Robinson

Absent:

Guest: Cindy Namer, Town of Paris and Taylor Burns, Town of Brunswick

Call to Order: President Travis Roy called the meeting to order at 10:11 a.m.

It was determined there was a quorum of 7 to conduct business.

Motion made by Elisa Trepanier, seconded by Ruth Birtz, to approve Taylor Burns as a new MAAO Board member.

Motion made by Darryl McKenney, seconded by Luke Vigue to approve Cindy Namer as a new MAAO Board member.

Secretary's Report: Tammy Brown

Motion made by Ruth Birtz, seconded by Martine Painchaud, all approved the March 4, 2022 minutes.

Treasurer's Report:

Martine Painchaud reported on the balance (Total Assets) as of:

January 31, 2022 are \$24,868.74
February 28, 2022 are \$25,438.53
March 31, 2022 are \$24,449.58

Tammy Brown reported on the following bills paid since March 5, 2022

| | |
|-------------------------------------|-------------------|
| Sebasco Harbor Resort Deposit | \$1,000.00 |
| Maine Municipal Association Invoice | \$1.65 |
| Maine Municipal Association Invoice | \$76.04 |
| Lewis Cousins reimbursement | \$395.12 |
| Maine Secretary of State | \$15.00 |
| | \$1,487.81 |

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Motion made by Ruth Birtz, seconded by Darrell McKenney, all approved the financials as presented.

Committee Reports

Presidents Report: Travis reported that Dan is experiencing some staffing issues and offered to resign but has agreed to take a 6 month leave of absence. There was discussion and consensus of the board to allow this.

1. Audit/Finance
 - Ruth Birtz Chair/Darryl McKenney Co-Chair Report – Nothing new to report

1. Awards & Scholarship
 - Elisa Trepanier Chair/Tammy Brown Co-Chair Report – The Assessor of the year award information will be sent out soon and every other week. There are no scholarship requests at this time.

2. Calendar/Advertisers
 - Lewis Cousins Chair/Theresa Duff Co-Chair Report – Lewis needs to know if he needs to have calendars printed for the September conference prior to August.

3. Conference
 - Tammy Brown Chair/Travis Roy Co-Chair Report – Tammy reported that MAAO has signed contracts with Sebasco Harbor Resort in 2023 & 2024. The resort has been sold to a large hotel chain. There was an issue with unused rooms being charged to MAAO on those contracts and Tammy has confirmed that will be corrected. Melissa Morbillo and Kevin Gardella are no longer working at the resort.

4. Distance Learning
 - Travis Roy Chair/ Lewis Cousins Co-Chair Report – Lewis reported there were higher attendance at the Northern Maine Spring training that was held via zoom then in the previous years.

5. Education
 - Bill Healey Jr. Report – Bill reported the BAR workshop scheduled at MMA on May 18th with a zoom feed to Caribou. The Excel workshop is scheduled for November 22nd.

6. Ethics
 - Travis Roy Report – Nothing to report.

7. Executive Board
 - Ruth Birtz Report – Nothing to report.

8. Historian
 - Darryl McKenney Report – Reported that Richard Maine passed away recently. He was a past assessor.

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9. Legislative

- Darryl McKenney Report – Sessions have ended. Darryl noted the few bills that passed. Calculating farm penalties will be like tree growth and will take effect in August. There was discussion about accessory buildings. Will there be trainings offered?

10. Membership

- Theresa Duff Chair - Theresa reported as of May 2, 2022 there were 259 paid members and 47 unpaid members, total of 306 members.

11. Newsletter

- Lewis Cousins Chair/ Tammy Brown Co-Chair Report – The committee plans to provide the materials to MMA today. Cindy, Luke and Taylor (new board members) will provide a bio for an upcoming newsletter.

12. Technology Report

- Dan Robinson Report – Dan was absent. Travis reported they need someone to assist with the website committee. Elisa and Taylor volunteered to assist. Tavis will send Melissa the Presidents message to include the website.

Motion made by Lewis Cousins to appoint Elisa Trepainer and Taylor Burns as co-chairs of the Technology committee, seconded by Tammy Brown, all approved.

New Business:

- Reminder BAR Workshop is May 18th
- Northern Maine Spring Workshop Evaluations
-There were three positive evaluations received.
- Website Discussion
-This was discussed under the technology report.
- 2023 & 2024 Fall Conference Contract Update
- This was discussed under the Conference report.
- Legacy Assessor Award
- This award is designed to be presented to a retired assessor that never received an Assessor of the Year award. Luke agreed to assist with this initiative.
- **Other**

Old Business:

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Adjournment: Motion made by Ruth Birtz, seconded by Martine Painchaud, all approved to adjourn the meeting at 11:21 a.m.