

Approved

**Maine Association of Assessing Officers
Board Meeting Minutes
MMA Augusta & Remote Access - Zoom
May 19, 2023**

Present: Travis Roy, Tammy Brown, Luke Vigue, Taylor Burns, Valerie Moon, Lewis Cousins, Ruth Birtz, and Melissa White (MMA)

Present via zoom: Theresa Duff, Elisa Marr, William Healey Jr., Cindy Namer

Excused Absent: Nick Cloutier, Darryl McKenney

Absent: None

Guest: Nancy Martin, MMA

Call to Order: President Travis Roy called the meeting to order at 11:03 a.m.

It was determined there was a quorum of 7 to conduct business.

Secretary's Report: Tammy Brown presented the minutes from March 10, 2023, for review and approval.

Motion made by Ruth Birtz, seconded by Lewis Cousins, all approved the March 10, 2023, minutes as amended.

Treasurer's Report:

Lewis Cousins reported on the 2023 balances (Total Assets) as of:

	January	February	March
Beginning Balance	26,045.73	26,319.27	27,485.35
Deposits	2,102.00	1,895.00	539.00
Withdrawals	1,830.72	731.00	826.68
Interest	2.26	2.08	2.51
End Balance	26,319.27	27,485.35	27,200.18

Lewis Cousins reported on the following bills:

Expended since March 10, 2023

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MMA - \$75.00 (hybrid board meeting 3/10/23)
MMA - \$5.96 (January 2023 Services)
MMA - \$69.44 (February 2023 Services)
Lewis Cousins - \$590.52 (Reimbursement of Northern Maine Spring training)
MMA - \$14.40 (March 2023 Services)

Motion made by Ruth Birtz, seconded by Valerie Moon, all approved the financials as presented.

Committee Reports

1. Audit/Finance
 - Darryl McKenney/Luke Vigue Co-Chair Report – Nothing new to report

2. Awards & Scholarship
 - Elisa Marr Chair/Tammy Brown Co-Chair Report – There have been no requests. The scholarship information will be sent out in the next newsletter.

3. Calendar/Advertisers
 - Nick Cloutier/Theresa Duff Co-Chair Report – Has no new updates.

1. Conference
 - Tammy Brown Chair/Travis Roy/Bill Healey Jr. Co-Chair Report – Has an agenda drafted and is waiting for Bonnie Baker to review and approve the credits. He is still confirming the representative that will attend from Maine Revenue Services. Elisa will send Melissa the information for the after-hours yoga event to include in the brochure.

2. Distance Learning
 - Travis Roy Chair/ Lewis Cousins Co-Chair Report – Travis reported that they reached out to MRS and IAAO to ensure the groups are not offering the same courses at the same time. The combined newsletter effort may not occur at this time. There was discussion of the changes at Maine Revenue Services.

3. Education
 - Bill Healey Jr. Report – Discussed that there was low in person attendance at the BAR training, so it transitioned fully to zoom. The Excel class is scheduled for November. There was discussion of the MAAO session at the MMA Convention and suggesting to join with IAAO to offer a combined session.

4. Ethics
 - Travis Roy Report – Has nothing to report

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7. Executive Board - Ruth Birtz Report – Has nothing to report

8. Historian
 - Darryl McKenney Report – Was absent

9. Legislative
 - Darryl McKenney Report – Was absent. There was discussion of bills that have issues. The stabilization bill did pass. There was discussion of a possible trespass law change. Elisa reported she sent out the information about a veterans tax potential change.

10. Membership
 - Theresa Duff Chair – There are 308 members, 60 are unpaid as of May 1, 2023. There was discussion of unpaid members and how to proceed with those members. Theresa will send out a last chance to pay notification to those unpaid members.

11. Newsletter
 - Lewis Cousins Chair/ Theresa Duff Co-Chair Report – They are working on the newsletter for May. He reported on the articles that he currently has. There was discussion about continuing to producing quarterly newsletters or potentially decreasing this to two newsletters each year. There will be a newsletter after the MRS Tax school and one at the end of the year.

12. Technology Report
 - Elisa Marr/Taylor Burns Co-Chairs Report – There are no new updates at this time.

New Business:

- Legacy Assessor Award – Luke provided a draft copy of the criteria and would like input. If there is agreement to move forward with this for the Fall Conference, it's suggested to get something out to membership as soon as possible. There was discussion of the criteria and process.

- Northern Maine Workshop Update – Lewis provided an update on the presentations.

- BAR Workshop Update – See the comments under education.

- Follow up discussions between MAAO and MCIAAO – See comments above

- Photos for Website – The group discussed taking the photo at the conference on Wednesday for the new board.

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- Conference Contract(s) for 2025 – Tammy presented the comparison chart and there was discussion. There was lengthy discussion of using sliders or getting a suite and utilizing the suite as they would use Cushman Cottage at Sebasco.

There was consensus to hold the 2025 Conference at The Jordan Hotel at Sunday River. There was discussion of possibly cancelling the 2024 contract at Sebasco.

They would like to utilize sliders both nights. Melissa will reach out to Sunday River and ask about the networking suite.

Motion made by Valerie Moon to host the 2025 Conference at Sunday River, The Jordan Hotel, with the option to ask for a contract for 2024, seconded by Lewis Cousins, all approved.

Travis and the group congratulated Elisa on her new role with the City of Portland.

Bill mentioned he has submitted his paperwork for the IAAO VP and is asking MAAO for their support and an endorsement of \$500.00.

Motion made by Valerie Moon, seconded by Tammy Brown to endorse Bill Healey Jr. for the IAAO Vice Presidency candidacy for marketing purposes in the amount of \$500.00, all approved.

- Other
- Adjournment

Adjournment: Motion made by Ruth Birtz, seconded by Valerie Moon, all approved to adjourn the meeting at 12:29 p.m.